**Hon. William Henry Steeves House Museum /**

**Heritage Hillsborough Inc. Privacy Policy**

**Collection and Storage of Data:**

Our company website is hosted on the Wix.com platform. Wix.com provides us with the online platform that allows us to sell our products and services to you. Your data may be stored through Wix.com’s data storage, databases, and general Wix.com applications. They store your data on secure servers behind a firewall.

We receive, collect, and store any information you enter on our website or provide us in any other way. We may use software tools to measure and collect session information, including page response times, length of visits to certain pages, page interaction information, and methods used to browse away from the page. We also collect personally identifiable information when provided by you (including name, email, phone number, address, and information on family members for genealogy purposes).

We collect such Non-personal and Personal Information for the following purposes:

1. To provide and operate the services of our non-profit charitable business;
2. To provide our users with ongoing customer assistance and technical support;
3. To be able to contact our site visitors and users with general or personalized service-related notices and promotional messages;
4. To create aggregated statistical data and other aggregated and/or inferred Non-personal Information, which we may use to provide and improve our respective services;
5. To comply with any applicable laws and regulations.

**Cookies:**

Cookies are used for security, verification of identity, network management, data collection, and tracking of advertising effectiveness, user choices, website interaction, and web errors.

More information on cookies used by Wix can be viewed here: <https://support.wix.com/en/article/cookies-and-your-wix-site>

More information on third-party cookies can be viewed here: [All About Cookies](https://www.allaboutcookies.org/).

The following links explain how to access cookie settings in various browsers:

* [Cookie settings in Firefox](http://support.mozilla.com/en-US/kb/Enabling%20and%20disabling%20cookies)
* [Cookie settings in Internet Explorer](https://support.microsoft.com/en-us/help/17442/windows-internet-explorer-delete-manage-cookies)
* [Cookie settings in Google Chrome](http://www.google.com/support/chrome/bin/answer.py?answer=95647)
* [Cookie settings in Safari (OS X)](http://support.apple.com/kb/PH17191?viewlocale=en_US&locale=en_US)
* [Cookie settings in Safari (iOS)](https://support.apple.com/en-us/HT201265)
* [Cookie settings in Android](https://support.google.com/chrome/answer/95647?co=GENIE.Platform%3DAndroid&hl=en&oco=0)

To opt out of being tracked by Google Analytics across all websites, visit this link: <http://tools.google.com/dlpage/gaoptout>.

**Forms/Transactions/Purchases:**

When you conduct a transaction on our website, as part of the process, we collect personal information you give us - such as your name, address, phone number, email address, and/or family member information - in order to fulfill your order or respond to your request for information. The personal information you enter will be used by us for the specific reasons stated above only. We will never sell or disclose your data to a third party without your consent.

All direct payment gateways offered by Wix.com and used by our company adhere to the standards set by PCI-DSS as managed by the PCI Security Standards Council, which is a joint effort of brands like Visa, MasterCard, American Express, and Discover. PCI-DSS requirements help ensure the secure handling of credit card information by our store and its service providers.

**Communications:**

We may contact you to collect fees or monies owed, to poll your opinions through surveys or questionnaires, to send updates about our company, or as otherwise necessary to enforce and fulfill applicable national laws and any agreement we may have with you. For these purposes we may contact you via email, telephone, and postal mail.

**Policy Modifications:**

We reserve the right to modify this privacy policy at any time, so please review it frequently. Changes and clarifications will take effect immediately upon their posting on the website. If we make material changes to this policy, we will notify you on our website that it has been updated, so that you are always aware of what information we collect, how we use it, and under what circumstances (if any) we use and/or disclose it.

**Consent:**

By using steeveshousemuseum.ca the user consents to this policy.

**Modification or Withdrawal of Consent:**

If you would like to: access, correct, amend, or delete any personal information we have about you, you are invited to contact us [by email](mailto:steeveshousemuseum@gmail.com) or send us mail to: Steeves House Museum, 40 Mill St., Hillsborough, NB, Canada E4H 2Z8.

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